Online Registration For

MAH-B.P.Ed.-CET-2023

User Manual - English
(Manual)

(For Technical Help Only)
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New Registration: (1\textsuperscript{st}-time user):

Open Internet Browser (Google Chrome / Mozilla Firefox / Internet Explorer version 9 or higher)

Go to the address bar and type the URL: https://cetcell.mahacet.org/

and press Enter to open Online Registration For MAH-B.P.Ed.-CET-2023

Then the candidate should click on MAH-B.P.Ed.-CET-2023 as shown below,

https://cetcell.mahacet.org/CET_landing_page_2023/
Click on the New Registration button to fill the Application form.

Pre-Requisite for MAH-B.P.Ed.-CET-2023

The Candidates are required to read the prerequisite conditions before applying for MAH-B.P.Ed.-CET-2023. Then click on the Check box to proceed Further.
Registration Details:
Personal Details: fill in the details as filled below.

Permanent Address:
Enter details as shown below. If the Permanent and correspondence address of the candidate is the same then, the candidate needs to select “Yes” otherwise manually fill in the details.

Mobile Number and Email Address:

One Time Password (OTP) will be sent to the mobile number given below for activation of your login. Kindly make sure that your mobile number is correct. This mobile number will be used for all future communications. Candidates can use one Mobile No for One Application Form. The candidate must enter the mobile and Email. (Candidate can use only one Mobile No. and E-mail ID for One Application Form.)
Choose Password:

Choose your Password as per the criteria shown in the text and enter the Security Pin as shown. Click on the “Save and Proceed” button.

Verify One Time Password:

To generate an Application ID Candidate, need to verify his/her registered mobile number. State CET Cell will send you a One Time Password (OTP) on Your Registered Mobile Number which contains the Verification code. Candidates need to enter the Received Verification Code as it is.

Application Number:
After Verification of OTP candidate will get System Generated Application No. As shown.
Registered Candidates Sign In:

Enter your Application No and Password to sign in to start filling out your application form.

Application Form Status/ Dashboard

Total 9 steps are required to complete the candidate to consider his/her application to confirm. Click on the “Incomplete” button to fill in the details.

Candidature Type and Other Reservation Details: Select your candidature type from given dropdown list.
Category Details:

Only Maharashtra Candidates are asked to give information of category. Select your caste based on your caste respective required document list will be displayed. Where you need to provide the status of respective documents.

**Available:** If the candidate possesses the original copy of the document, then he/she can select document status as” Available”.

**Applied but Not Received:** If the Candidate is applied to get the original document in such a case, then he/she can select document status as” Applied but Not Received” and fill in the details.

**Not Applied:** If the candidate does not possess the original document or applied to get the original copy in such case, he/she can select document status as “Not Applied”.

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Minority Details:

IF a candidate belongs to any minority, then select “Yes” otherwise Select “No”.

Eligibility for Appearing to MAH-B.P.Ed-CET-2023:

Fill the details as shown below.

Click on “Save and Proceed” for Next Step.
Qualification Details:
To add qualification details candidates are required to click on the “Add Qualification” Button and Add “SSC”, HSC and Graduation” details and click on the “Save and Next” button.

Exam Center Preferences:
Candidates need to select at least 3 different nearby exam centers from the given list.
Upload Photograph & Signature:

To upload photo and signature click on Select Upload Type to choose upload type.

Candidates can upload the Saved photo or take Photo using a Mobile or Inbuilt Camera. To upload a photo (Saved filed) click on the Open button to upload. Select the photo or Signature.

Similarly, the Candidate needs to change the upload type and navigate the signature and upload.
Upload Required Document for Proof of Identity:

The Candidates must remember that Ration Card and Learner’s Driving License is not valid ID proof for the Examination and Soft Copies and Color Xerox of the Identity Cards mentioned above are not allowed. The Candidates bringing photocopies and soft copies of the identity card will not be allowed for the Examination.

Select the Identity proof type and upload the document and click on “Save and proceed” button for next step.

Preview and Validate Application For:

In this, the candidate needs to validate the entered information before proceeding towards final submissions.

If the candidate wants to change the information, then he/she should click on the Edit button as highlighted below.
After Validation, if all the details filled in by the candidate are correct and final then the candidate should click on the “Proceed for Payment” button as shown below, for payment.

Self-Confirmation:

To proceed towards payment, click on “Yes” as shown below.
Pay Application Fee:

As per the Information filled by the Candidate, the applicable Application Fee will be displayed to the candidate who is required to be paid. To pay the application fee click on the “Proceed to Payment button.

Payment Mode Selection:

To pay the Application Fee the Candidates needs to select “Razorpay” as shown below.

Select Payment the mode and pay the application fee to confirm the application form.
Print Application form:

On successful payment of the application fee, a confirmation of the same will be displayed online. Candidates shall print the receipt for future references. After successful payment, Candidate shall take the print out of its online application form.
THANK YOU