



**State Common Entrance Test Cell,
Government of Maharashtra**



**Online Registration For
MAH-MBA/MMS CET-2022**

User Manual (English)

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User – ✓ Checklist.

Below is the list of documents that candidates should keep ready while using MAH-MBA/MMS CET-2022 - Online Registration portal.

A) Mobile Number:

– Valid mobile number is required for the registration of the user in the system.

B) Email ID:

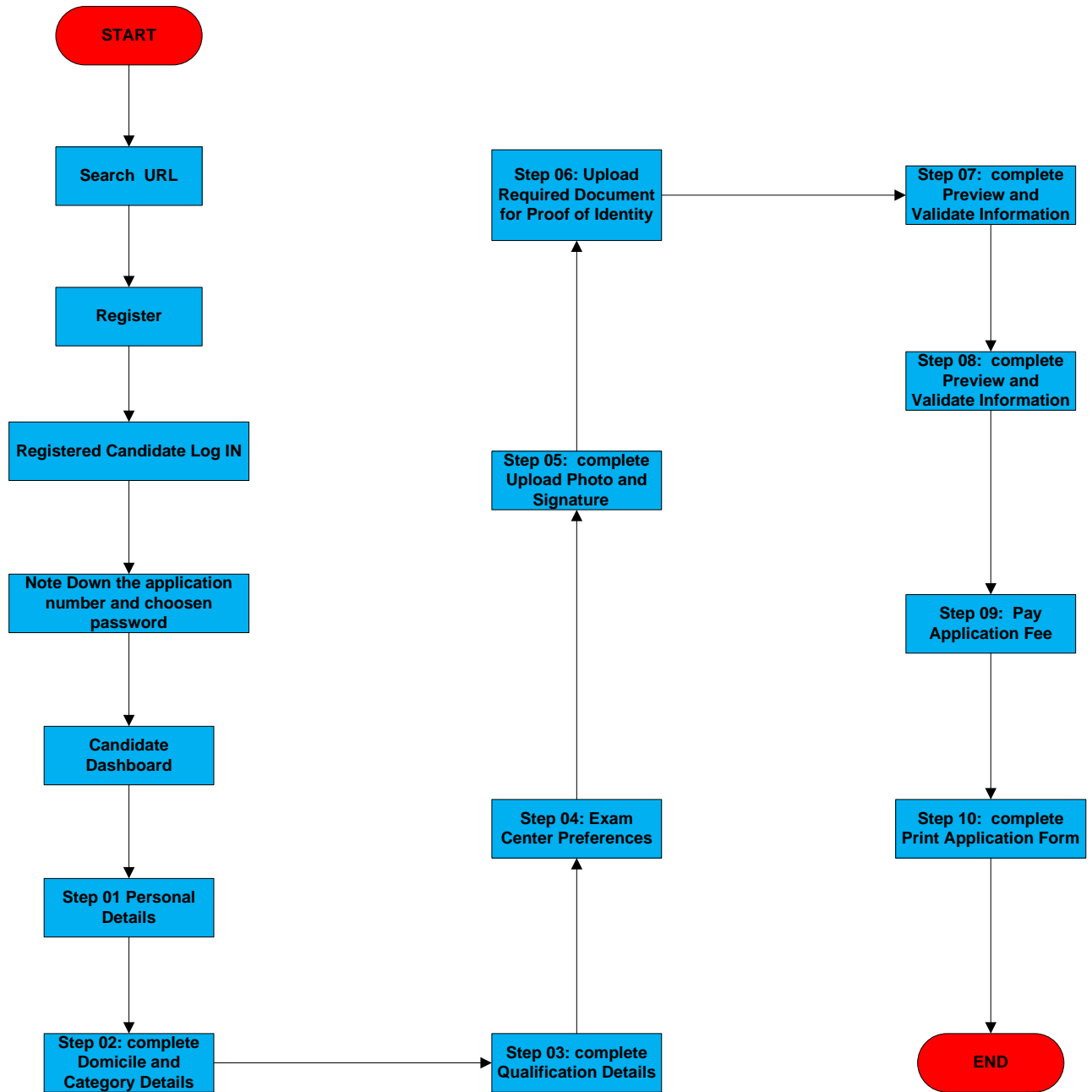
– Valid Email ID is required for the registration of the user in the system.

C) Documents: (Photograph & Signature)

– Scanned copy of the photograph in JPEG/JPG format Max size 50kb.
(Dimensions: breadth 3.5 CMS * height 4.5 CMS)

– Scanned copy of signature in JPEG/JPG format Max size 50kb.
(Dimensions: breadth 3.5 CMS * height 1.5 CMS)

Application Process Flow



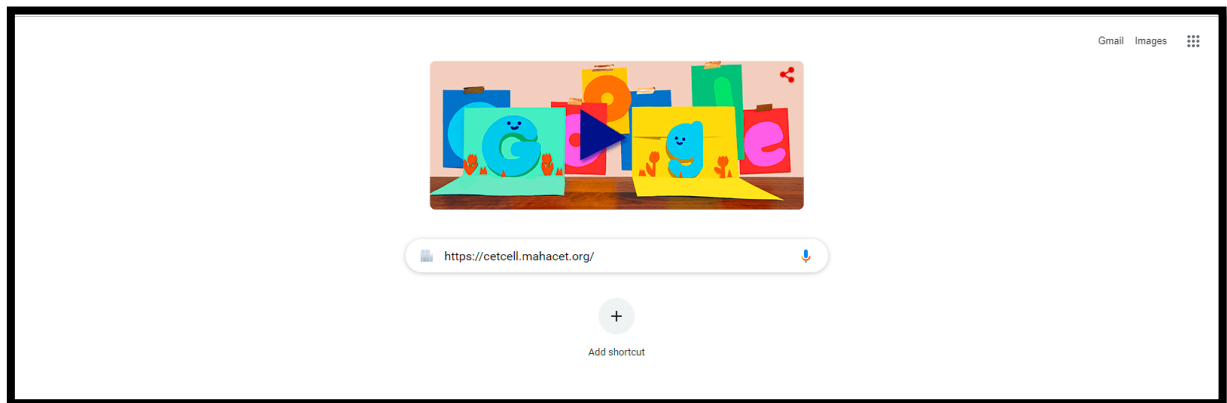
Step I: New Registration (1st time user)

A) Open Internet Browser (Google Chrome / Mozilla Firefox / Internet Explorer version 9 or higher)

B) Go to the address bar and type the URL:

https://cetcell.mahacet.org/CET_landing_page_2022/

and press Enter to open Online Registration For MAH-MBA/MMS CET-2021.



Then the candidate should click on MAH-MBA / MMS CET-2022 as shown below,

Now candidates can register themselves by clicking on the "New Registration" button on the home page as highlighted below.



Government of Maharashtra
महाराष्ट्र शासन
State Common Entrance Test Cell, Maharashtra State
राज्य सामाईक प्रवेश परीक्षा कक्ष, महाराष्ट्र राज्य

CET Exam Portal For A.Y.2022-23
Notifications

Technical Education ▾

Post Graduate Courses ▾

- MAH-MBA/MMS-CET 2022
- MAH-MCA-CET 2022
- MAH-M.Arch-CET 2022
- MAH-M.HMCT CET 2022

Under Graduate Courses ▾

- MHT-CET 2022 (B.Engineering,B.Pharmacy,Agriculture Course Examination)
- MAH-B.HMCT/B.Planning-CET-2022

Status	Description	File
	Notice No. 1: Higher Education CET- 2022	

Higher Education ▾

Post Graduate Courses ▾

- MAH-B.Ed-M.Ed CET-2022 (Three Year Integrated Course) For Post Graduates in School Subject
- MAH-M.Ed CET-2022
- MAH-M.P.Ed CET-2022

Under Graduate Courses ▾

- MAH- B.A/B.Sc.-B Ed CET-2022 (Four Year Integrated Course) For HSC (Arts/Science) Qualified Candidates
- MAH-LLB (5 Years) CET-2022 (Integrated Course) For SSC & HSC



- ❖ Please read the pre-requisite for the MAH-MBA/MMS CET-2022 exam, then the candidate needs to click on the “I Accept and Proceed” highlighted button as shown below,

Pre-Requisite for MAH-MBA/MMS CET-2022 / एमएचएच-एमबीए/एमएमएस सीईटी 2022 परीक्षेसाठी पुनर्पडित अट

- Eligibility for Appearing Online MAH-MBA/MMS CET 2022 :- Passed minimum Three-year Duration Bachelor's Degree awarded by any of the Universities recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only) or its equivalent; OR Appeared for the final year examination of any Bachelor's degree to be awarded by any of the Universities recognised by University Grants Commission or Association of Indian Universities in any discipline.
- Maharashtra State Candidate MUST clearly mention the Category, in case of reservation (Such as- SC/ST/OBC/VJ/DT-NT(A)/NT(B)/NT(C)/NT(D)/SBC/PWD/etc). Candidate must possess valid documents like Caste Certificate, Caste Validity Certificate and Non Creamy Layer Certificate as is applicable (valid up to 31st March 2023).
- Fees:- For General Category Candidates from Maharashtra State, Outside Maharashtra State (OMS) Candidates :Rs. 1000/-
- For Candidates of Backward class categories [SC/ST/OBC/VJ/DT-NT(A)/NT(B)/NT(C)/NT(D)/SBC/EWS/PWD Candidates form Maharashtra State etc] : Rs. 800/-
- All PWD candidates belonging to Maharashtra State will be charged Rs. 800/-
- Please read the User Manual and Information Brochure before filling the **CBT (Computer Based Test)** online registration form and application form. Candidate should verify the application before finally submitting and making payment.
- Candidates should use their active E-mail ID and Mobile Number for the registration of MAH-MBA/MMS-CET 2022. Candidate should keep their E-mail ID and Mobile Number active till the process of CET and Centralised Admission is over.
- The submitted and fees paid applications will not be edited. Hence candidates are advised to verify the filled in details before making payment.
- Please do not share your Application No, Password and OTP with anybody.
- Please Use Good Quality Photograph, Signature and Document for Proof of Identity Images for Uploading.
- Candidates are advised to Visit official www.mahacet.org website for latest Notifications.
- Candidate can use Only one Mobile No and E-mail ID for One Application Form.**

- एमएचएच-एमबीए / एमएमएस सीईटी 2022 पात्रता :- कनिष्ठकनी 50 % गुणांसह कोणत्याही शाखेत विद्यापीठ अज्ञान किंवा भारतीय विद्यापीठाच्या असोसिएशनने मान्यता दिलेल्या कोणत्याही विद्यापीठातून किमान तीन वर्ष कालावधी पदवीधर पदवी उत्तीर्ण (कनिष्ठकनी 45% मागासवर्गीय प्रवर्गातील उमेदवार आणि अपंग व्यक्ती केवळ महाराष्ट्र राज्यातील) किंवा त्याच्या समकक्ष वावर्तून; किंवा कोणत्याही विषयात विद्यापीठ अज्ञान आयोग किंवा भारतीय विद्यापीठाच्या असोसिएशनने कोणत्याही शाखेत मान्यता दिलेल्या कोणत्याही विद्यापीठातून पदवीधर झालेल्या पदवीच्या अंतिम वर्षाची परीक्षेला बसणारे सर्व उमेदवार पात्र असतील.
- एमएचएच सीईटी 2022 ऑनलाईन परीक्षेसाठी अर्ज करणाऱ्या उमेदवाराचे एच.एस.सी. किंवा समकक्ष परीक्षा उत्तीर्ण केलेली असावी किंवा 12वी/समकक्ष परीक्षा दिलेली असावी.
- संवर्ग निहाय आरक्षणालाही महाराष्ट्र राज्यातील उमेदवारांनी स्वतःचा संवर् स्पष्टपणे नमूद करावा. (अनुसूचित जाती / अनुसूचित जमाती / इतर मागास वर्ग / अटव्या व विमुक्त जमाती (बी.टी.-एन.टी.ए) / एन.टी.(बी) / एन.टी.(सी) / एन.टी.(डी) / विशेष मागास वर्ग या उमेदवारांकडे अपेक्षित संवर्गचे जात प्रमाणपत्र, जात वैधता प्रमाणपत्र आणि उमेदवार उल्लेखित उद्भव गटामध्ये जोडत नसल्याचे प्रमाणपत्र जे दिनांक 31 मार्च 2023 पर्यंत वैध आहे, असाणे आवश्यक आहे.
- दिखांग उमेदवाराजवळ दिव्यांगत्वाचे किमान 40 टक्के किंवा अधिक असे प्रमाणपत्र असाणे आवश्यक आहे.
- एमबीए/एमएमएस सीईटी 2022 शुल्क- महाराष्ट्र राज्यातील शुल्का संवर्गातील उमेदवार व महाराष्ट्र राज्याबाहेरील सर्व संवर्गाच्या उमेदवारांसाठी साधारण प्रवर्गाच्या उमेदवारांसाठी (ओ.एम.एस.) रु. 1000/-
- महाराष्ट्र राज्यातील मागासवर्गीय प्रवर्गातील उमेदवारांसाठी (अनुसूचित जाती / अनुसूचित जमाती / इतर मागास वर्ग / अटव्या व विमुक्त जमाती (बी.टी.-एन.टी.ए) / एन.टी.(बी) / एन.टी.(सी) / एन.टी.(डी) / विशेष मागास वर्ग / जातिकटपण्या मागासवर्ग / महाराष्ट्र राज्यातील दिव्यांग उमेदवार) रु. 800/-
- उमेदवारांनी कृपया **संगणक आधारित चाचणीचा** ऑनलाईन बोंदणी अर्ज भरण्यापूर्वी गाहिती पुस्तिका काळजीपूर्वक वाचावी.
- ऑनलाईन भरलेला अर्ज काळजीपूर्वक तपासून नंतरच अर्जचे शुल्क अदा करावे. एकदा ऑनलाईन शुल्क अदा केलेल्या अर्जात बदलेली गाहिती उमेदवारांना दुरुस्त करता येणार नाही आणि ती गाहिती उमेदवारांवर घेवजकारक राहील.
- ऑनलाईन अर्ज भरण्यासाठी उमेदवारांचा स्वतःचा भणगध्वनी कमांक आणि ईमेल आय डी असाणे आवश्यक आहे. प्रत्येक प्रक्रिया पूर्ण होई पर्यंत उमेदवारांचे स्वतःचा भणगध्वनी कमांक आणि ईमेल आय डी बदलू नये.
- कृपया आपला आधिकेशन नंबर, पासवर्ड आणि ओटीपी कोणत्याही देऊ नका.
- कृपया छायाचित्र, स्वाक्षरी आणि ओळखपत्र योगल्या प्रतीचे अपलोड करा.
- उमेदवारांनी अधिक गाहितीसाठी तसेच नवीन सूचनाकरिता www.mahacet.org या अधिकृत संकेतस्थळा ला भेट द्यावी.

- ❖ After opening the online registration form, the candidates should first Enter their Full Name (As Printed on SSC/HSC Marksheet) minimum Two (2) words are mandatory, Enter Father's Name (FIRST NAME ONLY), Mother's Name (FIRST NAME ONLY), select Gender and confirm the Selected Gender (Both has to be same), Select Marital Status and Date of Birth, Religion, Region, Mother Tongue, Annual Family Income (Optional), and Nationality, etc. All the information needs to be filled correctly. As Shown Below,

Registration Details	
Personal Details	
Candidate's Full Name उमेदवाराचे पूर्ण नाव	RATHOD LAXMAN CHANDRASHEKHAR
Name as per 12th / Graduation (Appearing Exam Form or Passed Marksheet) वाढावी / पदवी नुसार नाव (पदवी फॉर्म अथवा उत्तीर्ण गुणपत्रक मध्ये नमूद केवळप्रमाण)	
Father's Name(First Name Only) वाडिलांचे नाव	CHANDRASHEKHAR
Mother's Name(First Name Only) आईचे नाव	SANGEETA
Gender लिंग	Male
Confirm Your Gender लिंग पुन्हा करा	Male
Marital Status वेवाहिक स्थिती	UnMarried
Date Of Birth (DD/MM/YYYY) जन्म तारीख (दिनांक/महिना/वर्ष)	15/10/1994
Religion धर्म	Hindu
Region to which you belong? उमेदवार कोणत्या भागाचा रहिवासी आहे?	Rural
Annual Family Income वार्षिक कुटुंबीक उत्पन्न	4,50,001 - 5,00,000 (Optional)
Mother Tongue मातृभाषा	Marathi
Nationality राष्ट्रीयत्व	Indian

- ❖ Permanent Address: the candidate has to enter the home address, State, District, Taluka, Village, and Pin Code.

Important Links Important Dates Contact Us	Permanent Address			
	Address Line 1 परा ओळ 1	Shree Nivas Villa.	Note : Maximum allowed length for each row is 50 characters.	
	Address Line 2 परा ओळ 2	Shashtri Nagar, Yerawada		
	Address Line 3 परा ओळ 3	Pune		
	State राज्य	Maharashtra	District जिल्हा	Pune
	Taluka तालुका	Pune City	Village गाव	Pune (CB)
	PIN Code पिन कोड	411006		

- ❖ Address for correspondence: the candidate has to enter the address for correspondence, State, District, Taluka, Village, and Pin Code.

Important Dates Contact Us	Address for Correspondence [Same as Permanent Address <input]<="" td="" type="checkbox"/>			
	Address Line 1 परा ओळ 1	Nivas Villa.	Note : Maximum allowed length for each row is 50 characters.	
	Address Line 2 परा ओळ 2	Ram Nagar, Yerawada		
	Address Line 3 परा ओळ 3	Pune		
	State राज्य	Maharashtra	District जिल्हा	Pune
	Taluka तालुका	Pune City	Village गाव	Pune (CB)
	PIN Code पिन कोड	411050	Telephone No दूरध्वनी क्रमांक	<input type="text"/> - <input type="text"/>

- ❖ If the Permanent and correspondence address of the candidate is same then, the candidate can copy the above entered personal address by clicking on the check box as shown below (personal address will be copied as entered above)

Home Admin Login Registered Candidate Login Important Links Important Dates Contact Us	Address for Correspondence [Same as Permanent Address <input]<="" checked="" td="" type="checkbox"/>			
	Address Line 1 परा ओळ 1	Shree Nivas Villa.	Note : Maximum allowed length for each row is 50 characters.	
	Address Line 2 परा ओळ 2	Shashtri Nagar, Yerawada		
	Address Line 3 परा ओळ 3	Pune		
	State राज्य	Maharashtra	District जिल्हा	Pune
	Taluka तालुका	Pune City	Village गाव	Pune (CB)
	PIN Code पिन कोड	411006	Telephone No दूरध्वनी क्रमांक	<input type="text"/> - <input type="text"/>

The candidates are required to fill in the correct information, as the candidates will receive contact/correspondence/instructions based on the entered information.

Note:

One Time Password (OTP) will be sent to the mobile number given below for activation of your login.

Kindly make sure that mobile number is correct. This mobile number will be used for all future communications.

Candidate can use one Mobile No and E-mail ID for One Application Form

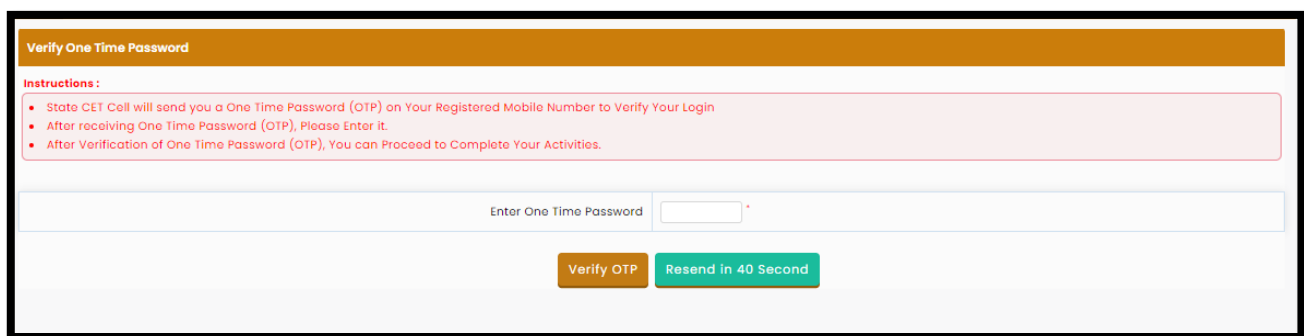
- ❖ The candidate has to enter the mobile and Email. (Candidate can use Only one Mobile No and E-mail ID for One Application Form.)
- ❖ The candidates have to enter the password twice (Same) as per the instructions given on the screen to create the Application Number.

The screenshot shows a web form for creating an application number. On the left is a sidebar with 'Important Links', 'Important Dates', and 'Contact Us'. The main area has a header with instructions: 'One Time Password (OTP) will be sent to the mobile number given below for activation of your login. Kindly make sure that mobile number is correct. This mobile number will be used for all future communications. Candidate can use one Mobile No for One Application Form.' Below this are input fields for 'Mobile No' (with the label 'संकेतस्थली क्रमांक') and 'E-Mail ID' (with the label 'ई-मेल आयडी' and the value '215000007'). A 'Choose Password' section follows, containing a list of password requirements: 8-13 characters long, at least one upper case alphabet, at least one lower case alphabet, at least one numeric value, at least one special character (e.g., !@#%&*~), and no copy/paste or right-click allowed. Below the list are two password input fields: 'Choose Your Password' (with the label 'संकेतस्थली क्रमांक') and 'Confirm Password' (with the label 'संकेतस्थली क्रमांक पुष्टी करा'). At the bottom is a 'Save & Proceed >>>' button.

❖ Then click on “**Save and Proceed**” button as highlighted in above

❖ **OTP Verification:**

State CET Cell will send you a One Time Password (OTP) on Your Registered Mobile Number to Verify Your Login. After receiving One Time Password (OTP),

The screenshot shows a web interface for OTP verification. At the top, there is an orange header bar with the text "Verify One Time Password". Below this, a pink box contains instructions: "Instructions: • State CET Cell will send you a One Time Password (OTP) on Your Registered Mobile Number to Verify Your Login • After receiving One Time Password (OTP), Please Enter it. • After Verification of One Time Password (OTP), You can Proceed to Complete Your Activities." Below the instructions is a light blue input field with the placeholder text "Enter One Time Password" and a red asterisk. At the bottom, there are two buttons: an orange "Verify OTP" button and a green "Resend in 40 Second" button.

Please Enter it. and click “**Verify OTP**”. After Verification of One Time Password (OTP), You can Proceed to Complete Your Activities. If candidate does not receive OTP on your entered mobile number, click on " **Resend OTP**" button and try again after the waiting time ends by clicking on “Resend” button. **Application Number:** After verification of OTP, the Candidates will be given an “**Application Number**” Generated by a computer system.

Click on '**Proceed to complete application form**' button as shown below.

Instructions

Registered Successfully for MAH-MBA/MMS CET Academic Year 2022-23

Application No. : 225000033

Important Instruction :

1. Please note down system generated Application No. and chosen Password for all future logins.
2. Candidate is advised not to disclose or share their password with anybody. CET Cell will not be responsible for violation or misuse of the password of a candidate.
3. Candidate can change his/her passwords after login, if desired.
4. Candidate should remember to log out at the end of their session so that the particulars of the candidate cannot be tampered or modified by unauthorized persons.
5. Candidate can reset Password using a verification code sent via text message (SMS) to Candidate's Registered Mobile No.
6. Application No. has been sent to Candidate's Registered Mobile Number.

[Proceed to Complete Application Form >>>](#)

Note:

1. Please note down system generated Application No. and chosen Password for all future logins.
2. Candidate is advised not to disclose or share their password with anybody. CET Cell will not be responsible for violation or misuse of the password of a candidate.
3. Candidate can change his/her passwords after login, if desired.
4. Candidate should remember to log out at the end of their session so that the particulars of the candidate cannot be tampered or modified by unauthorized persons.
5. Candidate can reset Password using a verification code sent via text message (SMS) to Candidate's Registered Mobile No.
6. Application No. has been sent to Candidate's Registered Mobile Number

Step 02: Forgot Application number:

If Applicant has already registered and if he/she has forgotten his/her Application Number then it can be retrieved using I Can't Access My account on log in screen

Steps 01: -click on “I Can’t Access My account” on log in screen as shown below,

Home

Admin Login

Registered Candidate Login

Important Links

Important Dates

Contact Us

Registered Candidates Sign In

Application No. : rathod330@gmail

Password :

Sign In

[I can't access my account?](#)

Instructions :

1. The Candidate who is already registered should enter Application No. and Password.
2. Candidate should note down the Application no and the Password in the diary and keep it in the safe custody.
3. In case candidate forgets his / her Application No. / Password, he / she can retrieve it by using "I can't access my account?".
4. Candidate is advised NOT TO disclose or share their password with anybody. CET Cell will not be responsible for violation or misuse of the password of a candidate by anybody.
5. Only Authorised and Bonafide users are legally allowed to proceed further.
6. Your IP Address and other information will be captured for security reasons by the system.
7. You are deemed to have read and accepted the instructions when you proceed further.

Step 2: Select I forgot my Application No and click on “Continue”.

Home

Admin Login

Registered Candidate Login

Important Links

Important Dates

Contact Us

Having trouble signing in ?

Please Select

☐ I forgot my Password.

☐ I forgot my Application No.

CONTINUE

Step 4: Enter the following Information

Enter Candidate's Name (Full name as per SSC/HSC Marksheet)

Enter Father's Name (First Name Only)

Enter Mother's Name (First Name Only)

Enter DOB (DD/MM/YYYY) (Candidates Date of Birth)

Home

Admin Login

Registered Candidate Login

Important Links

Important Dates

Contact Us

Forgot Application No. ?

Enter the following Information

Candidate's Name RATHOD LAXMAN CHANDRA *

Father's Name CHANDRASHEKHA *

Mother's Name SANGEETA *

DOB (DD/MM/YYYY) 15/10/1994 *

SUBMIT

After entering all the details click on “Submit” button

Step 6: Kindly note down your Application No. that is required for future reference. And click on “Click here to login” button.

The screenshot shows a web interface with a sidebar on the left containing links: Home, Admin Login, Registered Candidate Login, Important Links (highlighted), Important Dates, and Contact Us. The main content area has an orange header bar labeled 'Message'. Below it, a white box displays 'Application No. : 225000033'. A message below states 'Kindly note down your Application No. that is required for future reference.' At the bottom right, there is an orange button labeled 'Click Here to Login'.

Step 03: Forgot Password

If the candidate has already registered and he/she has forgotten his/her application password then it can be retrieved using the “**I Can’t Access My Account**” on the login screen

Steps 01: -click on “I Can’t Access My account” on log in screen

The screenshot shows the 'Registered Candidates Sign in' page. The sidebar is the same as the previous screenshot. The main content area has an orange header bar labeled 'Registered Candidates Sign in'. Below it, there are input fields for 'Application No. : irathod330@gmail.' and 'Password : ' followed by a 'Sign in' button. A link '[I can't access my account ?](#)' is located below the password field. On the right, there is a pink box titled 'Instructions : ' containing seven numbered points about registration, password security, and system policies.

Step 2: Select I forgot my Password and click on “Continue”

The screenshot shows the 'Having trouble signing in ?' page. The sidebar is the same. The main content area has an orange header bar labeled 'Having trouble signing in ?'. Below it, a green bar says 'Please Select'. There are two radio button options: 'I forgot my Password.' and 'I forgot my Application No.'. At the bottom, there is an orange button labeled 'CONTINUE'.

Step 3: Enter the following Information & click on “Submit”

Enter Application No.

Enter DOB (DD/MM/YYYY) (Candidates Birth Date)

The screenshot shows a web application interface with a sidebar on the left containing links: Home, Admin Login, Registered Candidate Login, Important Links (highlighted in orange), Important Dates, and Contact Us. The main content area has an orange header bar with the text 'Reset password using verification code sent via text message (SMS)'. Below this is a light green bar with the instruction 'Enter the following information'. The form contains two input fields: 'Application No.' with the value '215000022' and 'DOB (DD/MM/YYYY)' with the value '15/10/1994'. At the bottom of the form are two orange buttons: '<<< Back' and 'SUBMIT'.

Step 6: Candidate will receive OTP on registered Mobile number (Mobile Number will be displayed on Screen.

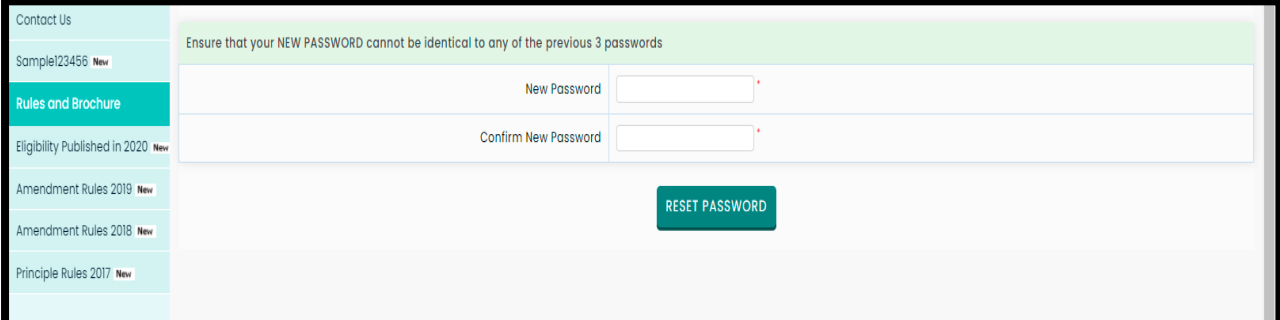
The screenshot shows the same web application interface. The orange header bar contains the text 'Reset password using verification code sent via text message (SMS)'. Below it, a light green bar states 'CET Cell will sent One Time Password (OTP) via SMS to following Mobile Number.'. The main content area displays 'Registered Mobile Number : 737****453' in red text. At the bottom center is an orange button labeled 'CONTINUE'.

Step 7: click on “Continue” to enter and verify the OTP

The screenshot shows the same web application interface. The orange header bar contains the text 'Reset password using One Time Password (OTP) sent via SMS'. Below it, a light green bar states 'CET Cell just sent a One Time Password (OTP) via SMS to your Registered Mobile Number.'. The form has a label 'Enter One Time Password (OTP)' next to an empty input field. At the bottom center is an orange button labeled 'CONTINUE'. A red note at the bottom of the page reads: 'Note : Didn't get the text message? Sometimes it can take up to 15 minutes. If it's been longer than that, try using a different way to get into your account.'

Step 8: Once OTP Verified then, candidate needs to enter password and Re-enter password in Confirm password to confirm. To Set the New password kindly click on “RESET PASSWORD” button.

(Enter new Password. Password must be at least 8 characters long and must contain at least one capital alphabet, one small alphabet, one number & one special character.)

A screenshot of a web application's password reset interface. On the left is a vertical sidebar with links: 'Contact Us', 'Sample123456 New', 'Rules and Brochure', 'Eligibility Published in 2020 New', 'Amendment Rules 2019 New', 'Amendment Rules 2018 New', and 'Principle Rules 2017 New'. The main content area has a light green header with the text 'Ensure that your NEW PASSWORD cannot be identical to any of the previous 3 passwords'. Below this are two input fields: 'New Password' and 'Confirm New Password', each with a red asterisk indicating a required field. At the bottom center is a teal button labeled 'RESET PASSWORD'.

Step 04: Registered Candidates Sign in

After registering online, enter the application number generated by system and the chosen password while registering on the login screen and click on the “**Sign In**” button as shown below.

Home

Admin Login

Registered Candidate Login

Important Links

Important Dates

Contact Us

[I can't access my account ?](#)

Registered Candidates Sign In

Application No. : 215000022

Password :

Sign In

Instructions :

1. The Candidate who is already registered should enter Application No. and Password.
2. Candidate should note down the Application no and the Password in the diary and keep it in the safe custody.
3. In case candidate forgets his / her Application No. / Password, he / she can retrieve it by using "I can't access my account ?".
4. Candidate is advised NOT TO disclose or share their password with anybody. CET Cell will not be responsible for violation or misuse of the password of a candidate by anybody.
5. Only Authorised and Bonafide users are legally allowed to proceed further.
6. Your IP Address and other information will be captured for security reasons by the system.
7. You are deemed to have read and accepted the instructions when you proceed further.

Note:

1. The Candidate who is already registered should enter Application No. and Password.
2. Candidate should note down the Application no and the Password in the diary and keep it in the safe custody.
3. In case candidate forgets his / her Application No. / Password, he / she can retrieve it by using "I can't access my account?".
4. Candidate is advised NOT TO disclose or share their password with anybody. CET Cell will not be responsible for violation or misuse of the password of a candidate by anybody.
5. Only Authorized and Bonafide users are legally allowed to proceed further.
6. Your IP Address and other information will be captured for security reasons by the system.
7. You are deemed to have read and accepted the instructions when you proceed further.

❖ A total of 09 stages of application are shown on the candidate's login dashboard and out of them, the first stage that is Registration/Personal

Details has been completed and the remaining stages (From Step 2 to Step 9) are required for the candidates to complete. Also, a message about the current status of the application is displayed on the main page. To continue click on “Incomplete” button as Shown below (Start from Step

- ❖ If the candidate what's to make some changes in Registration/Personal Details then he/she needs to click on Step 01 “completed” as shown below

Important Links	Step ID	Step Details	Status
	Step 1	Registration/Personal Details	Complete
	Step 2	Domicile and Category Details	Incomplete
	Step 3	Qualification Details	Incomplete
	Step 4	Set Examination Center Preferences	Incomplete
	Step 5	Upload Photo and Signature	Incomplete
	Step 6	Upload Required Document for Proof of Identity	Incomplete
	Step 7	Preview and Validate Information	Incomplete
	Step 8	Pay Application Fee	Incomplete
	Step 9	Print Application Form	Incomplete

To complete the Step 2 the candidate, need to click on “Incomplete” tab,

Step 05: Domicile and Category Details

If the candidate or one of his parents is domiciled in the State of Maharashtra and possesses a domicile certificate of Maharashtra then the candidate has to select “Yes”. Otherwise, select “No”

Domicile and Category Details	
Domicile Details	
Do you belong to State of Maharashtra? आपण महाराष्ट्र राज्याचे रहिवासी आहात का?	<div>Yes</div> <div>-- Select --</div> <div>Yes</div> <div>No</div>
Category Details	

Category Details

Here the candidate is required to select the Category. According to the category, further questions will be asked to the candidate.

Category Details	
Category of candidate आपला जात संवर्ग निवडा	<div>Open</div> <div>-- Select Category --</div> <div>Open</div> <div>SC</div> <div>ST</div> <div>DT/VJ</div> <div>NT 1 (NT-B)</div> <div>NT 2 (NT-C)</div> <div>NT 3 (NT-D)</div> <div>OBC</div> <div>SBC</div> <div>-- Select --</div>
Your Annual Family Income कोटिवार्षिक वार्षिक उत्पन्न	Category to Which You
Do you want to Apply for EWS (Economically Weaker Section) Seats ? आपण ईडब्ल्यूएस (आर्थिकदृष्ट्या कमकुवत विभाग) जागांसाठी अर्ज करू इच्छिता?	
Enter Caste Name जातीचे नाव प्रविष्ट करा	
Select EWS Certificate (Eligibility Certificate for Economically Weaker Section) Status ईडब्ल्यूएस (आर्थिक दृष्ट्या दुर्बल घटक) प्रमाणपत्राची स्थिती निवडा	

If Candidate Selects Category as “Open” then Candidate is eligible for EWS that is Economically Weaker Section. If Candidate Select Category as “SC/ST/ DT/VJ/NT/1/2/3/OBC/SBC” then Candidate asked to provide the Status of Caste Certificate and Caste Validity if both documents are available at present time, then the candidate should select the option as “Available”

Category Details	
Category of candidate आपला जात संवर्ग निवडा	SC
Do you possess Caste Certificate आपल्याकडे जात प्रमाणपत्र आहे का?	-- Select --
Do you possess Caste Validity जात / जमात वैधता प्रमाणपत्राची स्थिती निवडा	-- Select --

Otherwise, if the candidate is applied to get the certificate, then the Candidate should Select the status as “Applied but not Received” and fill in the details.

Category Details	
Category of candidate आपला जात संवर्ग निवडा	SC
Do you possess Caste Certificate आपल्याकडे जात प्रमाणपत्र आहे का?	Available
Do you possess Caste Validity जात / जमात वैधता प्रमाणपत्राची स्थिती निवडा	Applied but Not Received
Caste / Tribe Validity Certificate Application Number जात / जमात वैधता प्रमाणपत्र अर्ज क्रमांक	
Caste / Tribe Validity Certificate Application Date जात / जमात वैधता प्रमाणपत्र अर्ज करण्याची तारीख	
Caste / Tribe Validity Certificate Issuing Authority Name जात / जमात वैधता प्रमाणपत्र निर्गमित केलेल्या प्राधिकारणाचे नाव	
Caste / Tribe Validity Certificate Issuing District जात / जमात वैधता प्रमाणपत्र निर्गमित केलेल्या जिल्ह्याचे नाव	-- Select District --
Name As Per Caste / Tribe Validity Certificate जात / जमात वैधता प्रमाणपत्रानुसार नाव	

if in case of the candidate has not applied or does not hold the required document then should select the status as “Not Applied

Category Details	
Category of candidate आपला जात संवर्ग निवडा	SC
Do you possess Caste Certificate आपल्याकडे जात प्रमाणपत्र आहे का?	Available
Do you possess Caste Validity जात / जमात वैधता प्रमाणपत्राची स्थिती निवडा	Not Applied

If the candidate selected Category as DT/VJ/NT/1/2/3/OBC/SBC” then the candidate will be asked to provide the status of Non-Creamy Layer Certificate valid up to 31 March 2023. If the candidate has an NCL certificate then the candidate should select the option as “Available” and if the candidate is Applied to get the NCL document should select “Applied but not Received”

If a candidate does not hold the certificate or not applied to get the NCL certificate in such case candidate should select NCL status as “Not Applied”

Do you have Non Creamy Layer Certificate valid up to 31 March 2023?
उच्चत / प्रगत गटात मोडत अखिलेच्या प्रमाणपत्राची स्थिती निवडा

Are you Person With Disability ?
आपण दिव्यांग व्यक्ती आहात का?

-- Select --

-- Select --

Available

Applied but Not Received

Not Applied

Please Select Non-Creamy Layer Certificate Status.

Disability Status

If the candidate has a Disability, then the candidate has to select the type of disability from the drop-down list (at least a 40%). Otherwise, select “No” and select type.

Are you Person With Disability ?
आपण दिव्यांग व्यक्ती आहात का?

-- Select --

-- Select --

No

Yes

Step 06: Qualification Details

In this stage of Online Registration For MAH-MBA/MMS CET-2022, the candidate is asked to fill in the graduation information.

If the candidate has completed his degree before the year 2022, then the candidates should select the graduation status as Passed as shown below and enter the graduation details

1. Select Graduation passing Year,
2. Select Course Duration
3. Select Graduation Branch /stream
4. Select the Graduation Marks Type and fill the graduation marks details

5. Click on “Save and Proceed” button for Next Stage of Online Registration For MAH-MBA/MMS CET-2022

Home

Registration/Personal Details

Domicile and Category Details

Qualification Details

Set Examination Center Preferences

Upload Photo and Signature

Upload Required Document for Proof of Identity

Preview and Validate Information

Pay Application Fee

Print Application Form

Qualification Details

Graduation / Equivalent Details

Graduation Status: ☒ Passed ☐ Appearing

Graduation Passing Year: 2021

Course Duration: 3

Graduation Branch /stream: B.Sc.

Note: Kindly contact on helpline number if your Graduation Course is not mentioned in the given list.

Graduation Marks Type: ☒ Percentage ☐ CGPA

Qualification	Marks Obtained	Marks Out Of	Percentage	Awarded Class
Graduation	500	600	83.33	First Class

Save & Proceed >>>

If the candidate is appearing for his degree in the year 2022, then the candidates should select the graduation status as “Appearing “and enter the details following details

1. Select Course Duration
2. Select Graduation Branch /stream

Home

Registration/Personal Details

Domicile and Category Details

Qualification Details

Set Examination Center Preferences

Upload Photo and Signature

Upload Required Document for Proof of Identity

Preview and Validate Information

Pay Application Fee

Print Application Form

Qualification Details

Graduation / Equivalent Details

Graduation Status: ☐ Passed ☒ Appearing

Course Duration: 3

Graduation Branch /stream: B.Sc.

Note: Kindly contact on helpline number if your Graduation Course is not mentioned in the given list.

Save & Proceed >>>

Step 07: Exam Center Preferences

Specify your Preferences for MAH-MBA/MMS CET-2022 Examination Center

- ❖ First candidate needs to select state for examination Center.
If candidates select state, then the First preference will be locked on the respective capital (Except Maharashtra) of the state as shown below, (For example: If candidate select Karnataka as state, then first exam center automatically locked on the respective capital of that state like Bengaluru capital of Karnataka state)

Exam Center Preferences	
Specify Preferences for MAH-MBA/MMS CET-2022 Examination Center	
Select State for MAH-MBA/MMS CET-2022 Examination Center	Karnataka
Select Exam Center at Preference Number 1	Bengaluru (Bangalore)
Select Exam Center at Preference Number 2	-- Select District --
Select Exam Center at Preference Number 3	-- Select District --
Select Exam Center at Preference Number 4	-- Select District --

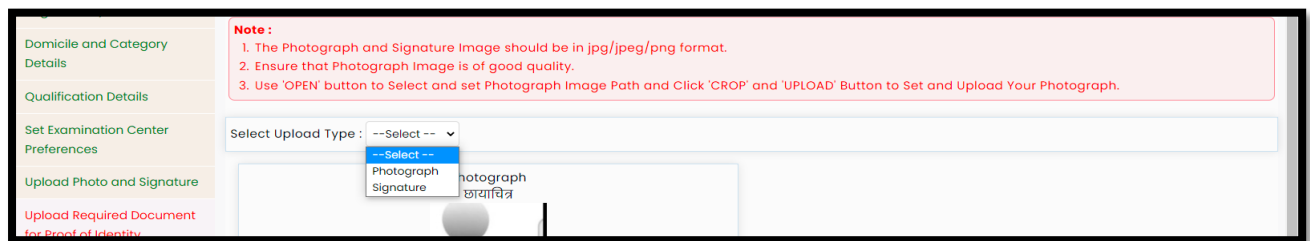
Save & Proceed >>>

- ❖ Candidate can select the examination center preference from number 2, and 3,4. Then, Click on “Save & Proceed” button.

Step 08: Upload Photo and Signature

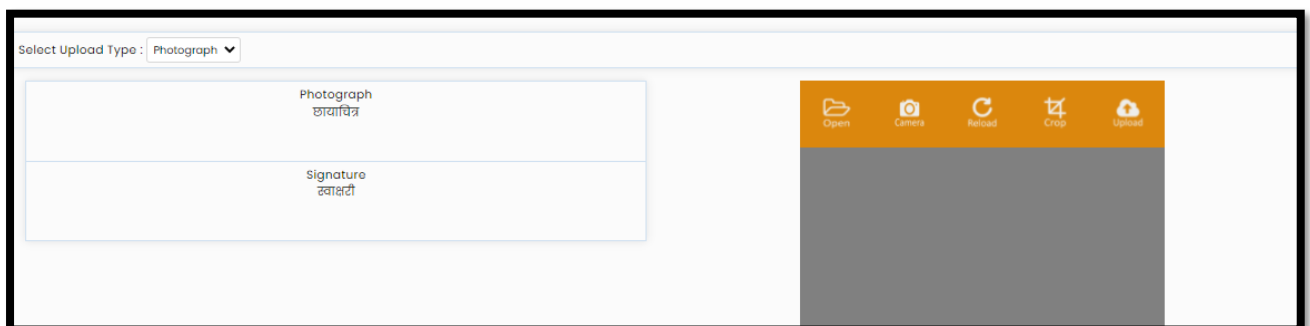
To Upload Photograph please follow mentioned Step below,
Step 1: click on “select the upload type”

Step 02: select the upload type “Photograph”



The screenshot shows a web interface with a sidebar on the left containing menu items: 'Domicile and Category Details', 'Qualification Details', 'Set Examination Center Preferences', 'Upload Photo and Signature', and 'Upload Required Document for Proof of Identity'. The main area has a red 'Note' box with instructions: 1. The Photograph and Signature Image should be in jpg/jpeg/png format. 2. Ensure that Photograph Image is of good quality. 3. Use 'OPEN' button to Select and set Photograph Image Path and Click 'CROP' and 'UPLOAD' Button to Set and Upload Your Photograph. Below the note is a 'Select Upload Type:' dropdown menu. The dropdown is open, showing 'Photograph' and 'Signature' as options. The 'Photograph' option is highlighted.

Step 03: Click on “Open” Button. And navigate the candidate photo and select.



The screenshot shows the 'Select Upload Type:' dropdown set to 'Photograph'. Below it, there are two input fields: 'Photograph छायाचित्र' and 'Signature स्वाक्षरी'. To the right of these fields is a toolbar with five icons: 'Open' (folder icon), 'Camera' (camera icon), 'Reload' (refresh icon), 'Crop' (crop icon), and 'Upload' (upload icon). The 'Open' button is highlighted.

- ❖ Step 04: To resize the selected photo, click on “Crop” Option/tab as shown below and crop the photo. Then, to upload the photo candidate needs to upload the photo candidate needs to click on Upload button. As shown.



- ❖ Uploaded Photograph of candidate will be displayed on screen.



The screenshot shows a web interface for uploading documents. At the top, there is a dropdown menu labeled "Select Upload Type :" with "Photograph" selected. Below this, there are two main sections. The first section is labeled "Photograph" and "छायाचित्र" (Chhayachitra) and contains a thumbnail of a candidate's photograph. The candidate's name "CHALAK BAGAR BATISH" and date "26-09-2018" are visible at the bottom of the photo. The second section is labeled "Signature" and "हस्ताक्षरी" (Hastakshari) and is currently empty.

To Upload the Signature:

Similarly change the upload type and upload the signature

After uploading both Photograph and Signature Save need to click on Proceed button



This screenshot shows the same upload interface as the previous one, but now both sections are filled. The "Photograph" section still shows the same candidate photo. The "Signature" section, labeled "हस्ताक्षरी", now contains a handwritten signature in blue ink. At the bottom right of the interface, there is an orange button labeled "Save & Proceed >>>".

Step 09: Upload Required Document for Proof of Identity

In this the candidate needs to Upload Required Document for Proof of Identity one of the documents from the given dropdown to upload. As shown below

Registration/Personal Details

Upload Required Document for Proof of Identity

Instructions :

- Please Use Latest Version Of **Google Chrome** or **Mozilla Firefox** To Upload Documents.
- File Types Allowed : **pdf, jpg, jpeg, png**
- Maximum File Size Allowed : **500 KB**
- Upload any One Document from the list displayed below for the Proof of Identity.
- Carry the Copy of Uploaded Document at the time of Examination for the Proof of Identity.

Select Document which you are uploading

-- Select Document --

- PAN Card
- Indian Passport
- Permanent Driving License
- Voter's Card
- Bank Passbook with Photograph
- Aadhaar Card
- E-Aadhaar Card print with a photograph
- Recent Identity Card issued by a recognized School / College
- Photo Identity proof issued by a Gazetted Officer on official letterhead along with photograph
- Photo Identity proof issued by a People's Representative on official letterhead along with photograph

❖ Then click on upload tab to upload the select document type.

Home

Registration/Personal Details

Upload Required Document for Proof of Identity

Instructions :

- Please Use Latest Version Of **Google Chrome** or **Mozilla Firefox** To Upload Documents.
- File Types Allowed : **pdf, jpg, jpeg, png**
- Maximum File Size Allowed : **500 KB**
- Upload any One Document from the list displayed below for the Proof of Identity.
- Carry the Copy of Uploaded Document at the time of Examination for the Proof of Identity.

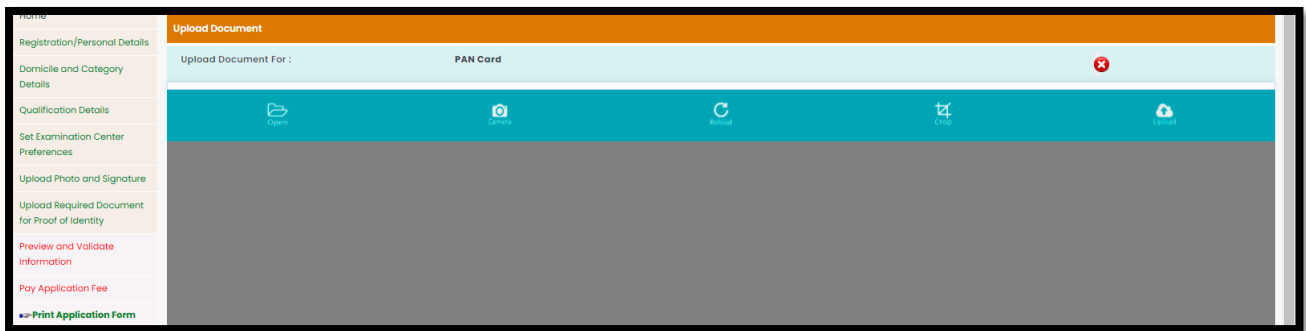
Select Document which you are uploading

PAN Card

Sr. No.	Document Name	Upload	View	Edit
1	PAN Card			

Save & Proceed >>>

❖ Now click on Open tab to locate the file and select the file. As shown below



- ❖ To resize the selected photo, click on “Crop” Option/tab as shown below and crop the photo. Then, to upload the photo candidate needs to click on Upload tab as shown.



- ❖ After uploading the documents, uploaded document will be displayed on screen. (The Candidate can edit or delete the document before final submission). As shown below

Home
Registration/Personal Details
Domicile and Category Details
Qualification Details
Set Examination Center Preferences
Upload Photo and Signature
Upload Required Document for Proof of Identity
Preview and Validate Information
Pay Application Fee
Print Application Form

Upload Required Document for Proof of Identity

Instructions :

- Please Use Latest Version Of **Google Chrome** or **Mozilla Firefox** To Upload Documents.
- File Types Allowed : **pdf, jpg, jpeg, png.**
- Maximum File Size Allowed : **500 KB.**
- Upload any One Document from the list displayed below for the Proof of Identity.
- Carry the Copy of Uploaded Document at the time of Examination for the Proof of Identity.

Select Document which you are uploading PAN Card

Sr. No.	Document Name	Upload	View	Edit
1	PAN Card			

Save & Proceed >>>

- ❖ After uploading the required documents candidate should click on “Save and Proceed” tab to preview and validate the information.

Step 10: Preview and Validate Information

In this the candidate needs to validate the entered information before proceeding towards final submissions.

- ❖ If the candidate wants to change the information, then he/she should click on Edit button as highlighted below,

Preview and Validate Application Form

Application No. : **225000032**

Personal Details

Candidate's Full Name		LAXMAN CHANDRASHEKHAR RATHOD	
Father's Name	CHANDRASHEKHAR	Mother's Name	SANGEETA
Marital Status	UnMarried	Spouse's Name	-
Gender	Male	Date of Birth	15/10/1994
Religion	Hindu	Region	Rural
Mother Tongue	Marathi	Annual Family Income	-- Not Applicable --
Nationality	Indian		

Permanent Address

- ❖ After Validation, if all the details filled in by the candidate are correct and final then the candidate should click on check box and “Proceed for Payment” button as shown below, for payment.

Document Uploaded

Sr. No.	Document Name
1.	PAN Card

Note :

- You are required to Upload the Caste Certificate clearly mentioning the Category of the Candidate and also the remarks that the Caste is recognised as backward class in the State of Maharashtra at the time of Centralised Admission Process(CAP 2022).
- You are required to Upload the Caste / Tribe Validity Certificate in the name of the Candidate, issued by the caste validity committee of Maharashtra State at the time of Centralised Admission Process(CAP 2022).
- You are required to Upload Non-Creamy Layer Certificate issued by Sub Divisional officer or Deputy Collector of the district in addition to the caste certificate valid upto 31/03/2023 at the time of Centralised Admission Process(CAP 2022).

☐ I have read all important instructions.

[Proceed for Payment >>>](#)

Step 11: Pay Application Fee

- ❖ Candidate needs to check the details filled in the Application Form carefully before proceeding towards the Payment. After successful Payment, the Candidate will unable to make any Changes in the Application Form Details.
- ❖ To proceed towards payment, click on “Yes” as shown below.

Self Confirmation

Note :

- Please check the details filled in the Application Form carefully before making the Payment. After making Payment, you will not be able to make any Changes in the Application Form Details.

Are you sure to Proceed to Payment?

[Yes](#) [No](#)

- ❖ After Self confirmation, Details of Candidate on which Fees is Decided list will be displayed as well as details of payment as per the reservation (If applicable) The Candidate needs to click on select Tab to confirm the

payment of selected group. To pay the fees, click on “Proceed to Payment” button. As highlighted below,

Application Fee Cart			
Details of Candidate on which Fees is Decided			
Is Maharashtra Candidate	Yes	Category	NT 1 (NT-B)
Applied for EWS	No	Person with Disability	Not Applicable
Fees Details			
Total Application Fee Required to Pay(₹)		1300/-	
Online Application Fee Paid (₹)		0/-	
Remaining Online Application Fee to be Paid (₹)		1300/-	
Note : Following Payment has not been done. Select the Fee Type(s) for which you want to pay the fee.			
Select the Fee Type to Make Payment & Click On "Proceed To Payment >>>" Button.			
Select	Fee Type	Fee Amount(₹)	
<input type="checkbox"/>	Application Fee With Late Fee	1300	
Total Fee(₹)		0.00	
Proceed To Payment >>>			

- ❖ To Pay the Application Fee the Candidates needs to Select “Razorpay” as shown below

Payment Mode Selection

Total Amount : ₹ 1300.00

Shopping Cart
Fee Type Selected : 1

☒ Online
☐ Razorpay

Terms & Condition
☐ I agree Terms & Condition

[Proceed >>>](#)

- ❖ Then Instructions about Online Payment will be displayed on screen. Read the instructions carefully, then click on “I agree Terms & Condition”. Button As shown below

Step :01

The screenshot shows a web browser window with the title bar displaying several tabs. The main content area is titled "Payment Mode Selection". Below the title, it shows "Total Amount : ₹ 1200.00" and a green button labeled "Fee Type Selected : 1". There are two radio buttons for payment mode: "Online" (selected) and "Razorpay". Below these, there is a "Terms & Condition" section with a checked checkbox "I agree Terms & Condition". A green button labeled "Proceed >>>" is at the bottom. A red box highlights the "Proceed >>>" button. Another red box highlights a small "OK" button in a dark overlay at the top right of the page.

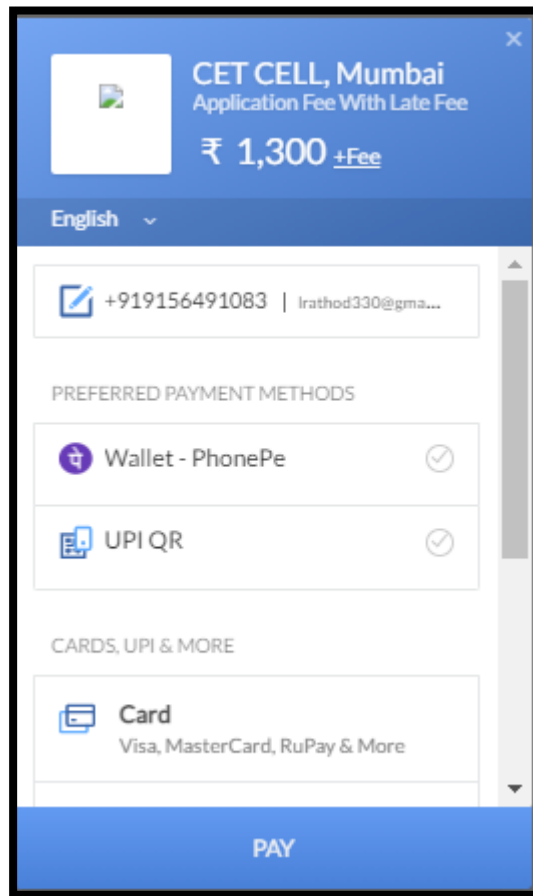
Step :02

This screenshot is identical to the one in Step 01, showing the "Payment Mode Selection" page. It displays the total amount, fee type, payment mode options (Online and Razorpay), terms and conditions, and the "Proceed >>>" button. The "Proceed >>>" button is highlighted with a red box.

❖ On click of Proceed, it will ask to select Mode of Payment, Candidate can pay fees using options:

For Example

1. Card
2. UPI/QR
3. Net banking



- ❖ If candidate selects Online Payment mode, then system will redirect candidate to Payment Gateway to proceed the Online Payment Process. Candidate can Pay the fees using Debit Card, Credit Card, Online Banking.

Follow these steps

- On the Checkout, select Card as the payment method.
- Enter the card details.
- Enter future date as the expiry date.
- Enter CVV.

- Click Pay. A sample payment page is displayed.
- Enter the OTP
- Click on Verify/Submit OTP
- On Successful payment. System automatically will display application form. where candidate can check the details and take the printable copy of application form.

UPI/QR:

If the candidate selects payment option as UPI/QR code then,

Step 1: Scan the QR Code shown on screen Using (GooglePay,PhonePay, , Etc.) or enter the UPI ID

Step 2: Once the QR code is detected, it will then take you to the UPI interface where you will be required to enter your UPI security PIN and click on the **Submit** button.

Step 3: Your payment will get confirmed and the payable amount which is as per the selected group will get deducted from your linked bank account.

❖ Net banking:

If the candidate s Select **NetBanking** as payment method.

1. Accept the Services Agreement (which are the relevant terms) and Privacy Statement.
2. Review your Payment details, and then click **Pay Now**. You'll be redirected to the NetBanking website.
3. Choose from the list of available banks and select **Continue**.
4. Sign in to your NetBanking account using your bank credentials Approve the Payment.
5. Your payment will get confirmed and the payable amount which is as per the selected group will get deducted from your linked bank account.

Step 12: Print Application Form

On successful payment of the application fee, a confirmation of the same will be displayed online. Candidates shall print the receipt for future references. After successful payment, Candidate shall take the print out of its online application form.

The screenshot shows the 'Print Application Form' page of the MAH-MBA/MMS CET 2022 portal. On the left is a sidebar with navigation links: Home, File / Edit Application Form, Check Payment History, Print Application Form, Important Links, Change Mobile Number, and Change Password. The 'Print Application Form' link is highlighted. The main content area features a red box with 'Important Instructions for Printing' and a 'Print Application Form' button. Below this is the 'Online Registration For MAH-MBA/MMS CET 2022' header, followed by the Government of Maharashtra logo and the State Common Entrance Test Cell logo. The application form details are displayed in a table format, including the candidate's name, father's name, mother's name, gender, marital status, spouse's name, and date of birth. A small photo of the candidate is shown on the right.

Important Instructions for Printing :

- Before printing access the "Page Setup" Option from file menu and configure the following values :
 - Left Margin = 0.25
 - Right Margin = 0.25
 - Top Margin = 0.25
 - Bottom Margin = 0.25
 - Header should be blank
 - Footer should be blank
- Make sure that the printer is ready with A4 size papers in it.
- The online system will print **Application Form**.
- Confirm whether you have received correct set of printout if not then please take the printouts again.

Online Registration For MAH-MBA/MMS CET 2022

GOVERNMENT OF MAHARASHTRA
STATE COMMON ENTRANCE TEST CELL, MAHARASHTRA STATE
8th Floor, New Secretary Building, A.S. Kadam Marg, Fort, Mumbai-400001 (M.S.)

Application Form for MAH-MBA/MMS CET Registration for the Academic Year 2021-22
Application No : 215000022 Version No : 1

Personal Details	
Candidate's Full Name	RATHOD LAXMAN CHANDRASHEKHAR
Father's Name	CHANDRASHEKHAR
Mother's Name	SANGEETA
Gender	Male
Marital Status	UnMarried
Spouse's Name	-
Date of Birth	18/10/1994

Keep a copy of MAH-MBA/MMS CET-2022 Application No., Log-In ID & Password.

Thank You