

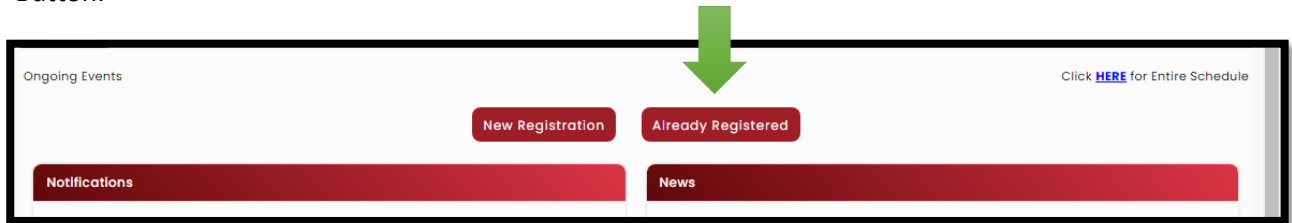
Ticketing System – User Manual

After registration candidate can raise the query by submitting the Ticket from candidate's login.

To raise query (Ticket) please follow the below step.

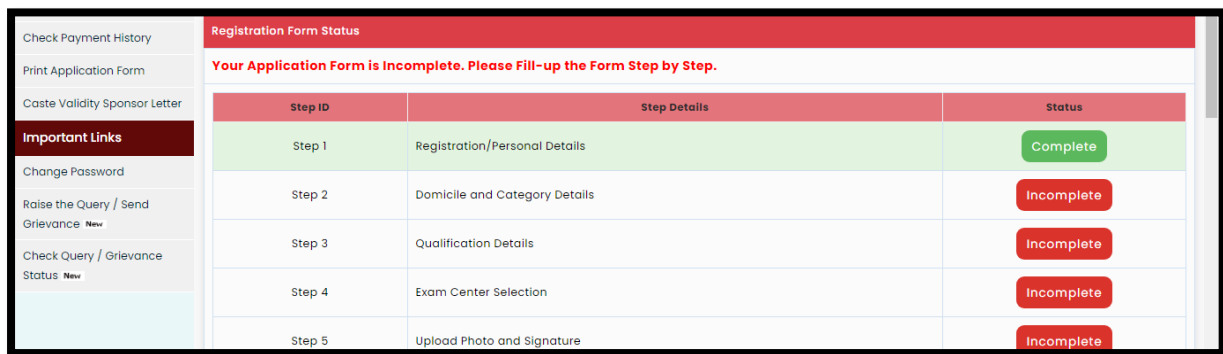
Step 01: Candidate login.

Click on Already Registered and enter your application number and Password and click on Login Button.

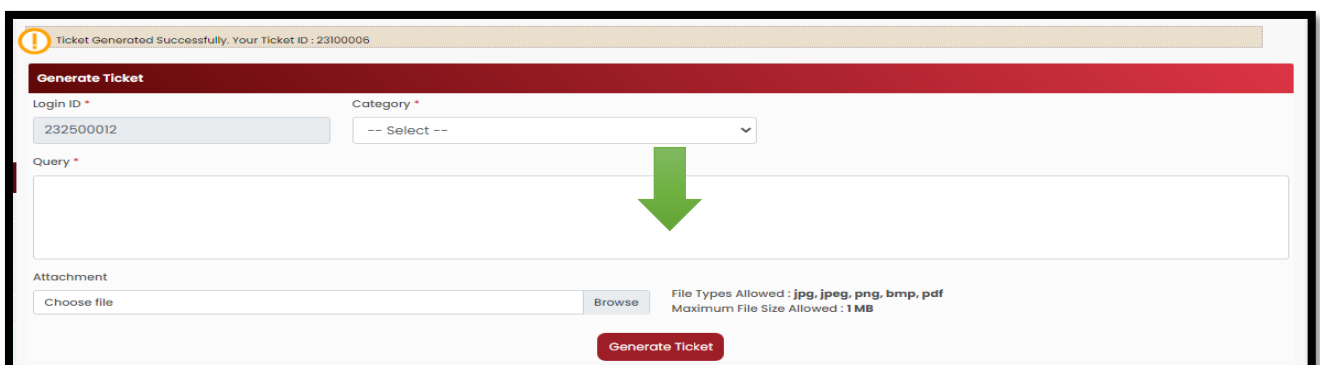
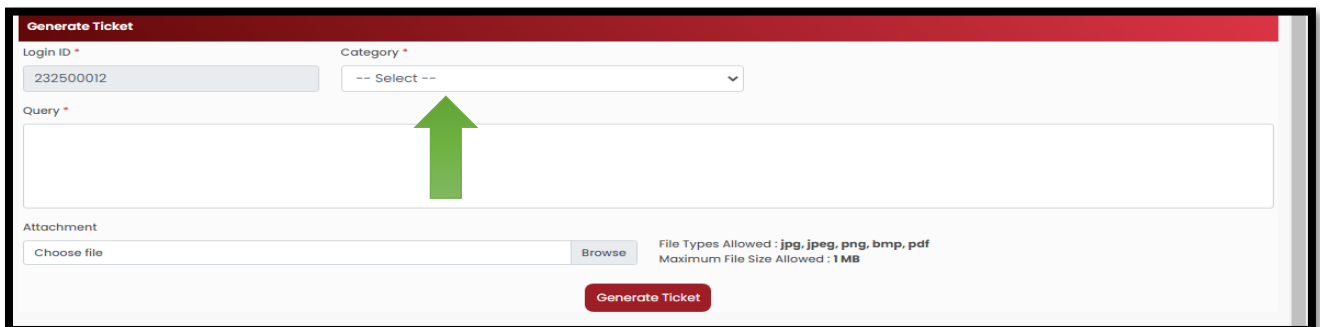


Step 02: Raise Query (Ticket).

To raise any query, click on following link and select the Query Type and enter your detailed query in English only.



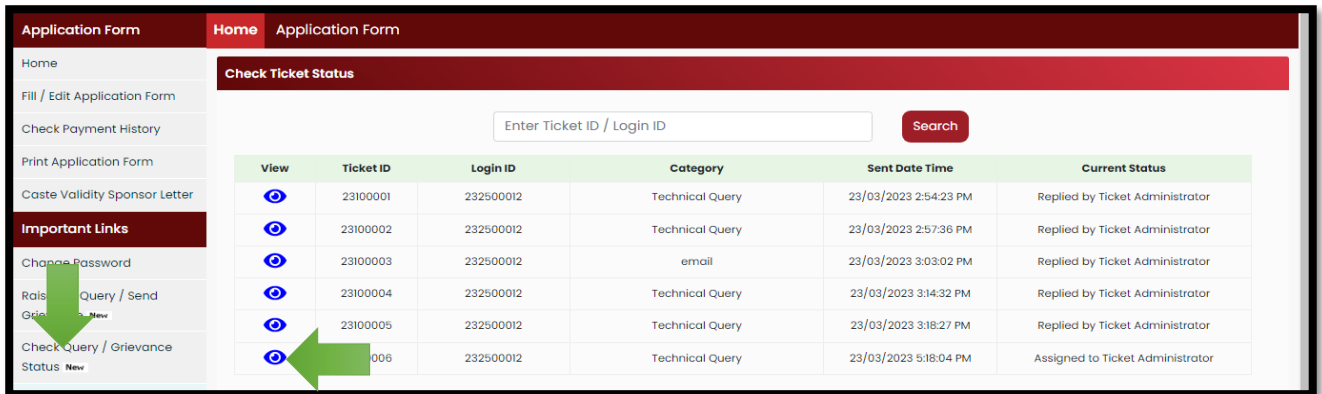
After filling up all details click on Generate Ticket. On successful submission of Ticket Unique Ticket, no will be Generated and respective query will be assigned to Admin to resolve the issue.



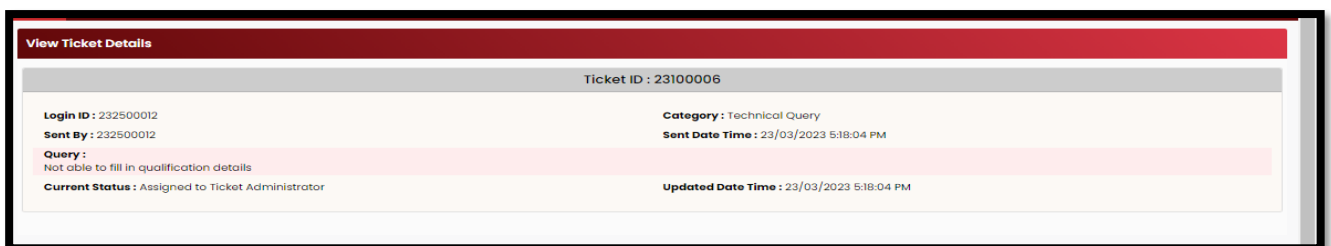
Step 03: Check Ticket Status

After submission of Ticket candidate can check the status of submitted Ticket using following link.

Click on View to check the detailed information of query resolved by the admin.



View	Ticket ID	Login ID	Category	Sent Date Time	Current Status
	23100001	232500012	Technical Query	23/03/2023 2:54:23 PM	Replied by Ticket Administrator
	23100002	232500012	Technical Query	23/03/2023 2:57:36 PM	Replied by Ticket Administrator
	23100003	232500012	email	23/03/2023 3:03:02 PM	Replied by Ticket Administrator
	23100004	232500012	Technical Query	23/03/2023 3:14:32 PM	Replied by Ticket Administrator
	23100005	232500012	Technical Query	23/03/2023 3:18:27 PM	Replied by Ticket Administrator
	23100006	232500012	Technical Query	23/03/2023 5:18:04 PM	Assigned to Ticket Administrator



Ticket ID : 23100006

Login ID : 232500012
Sent By : 232500012

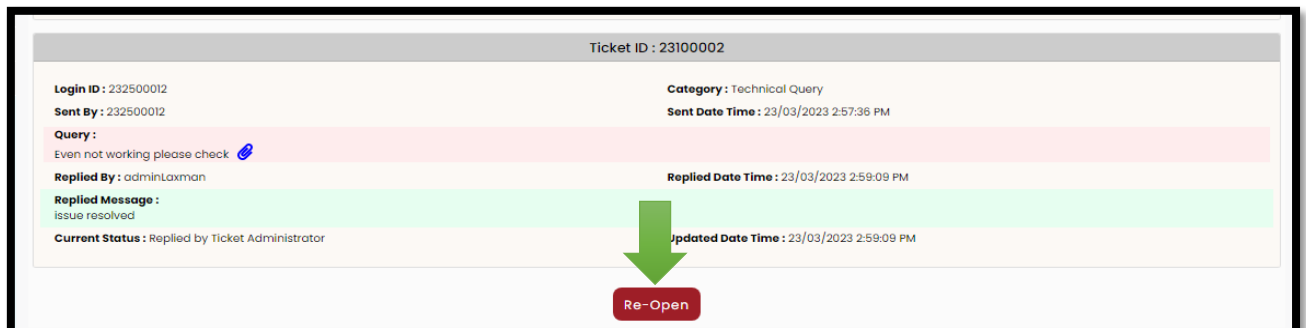
Category : Technical Query
Sent Date Time : 23/03/2023 5:18:04 PM

Query :
Not able to fill in qualification details

Current Status : Assigned to Ticket Administrator
Updated Date Time : 23/03/2023 5:18:04 PM

Ticket: Re-Open

If candidate is not satisfied with resolution given by admin in such case candidate can Re-Open the Ticket by clicking on Re-Open as shown below.



Ticket ID : 23100002

Login ID : 232500012
Sent By : 232500012

Category : Technical Query
Sent Date Time : 23/03/2023 2:57:36 PM

Query :
Even not working please check

Replied By : adminLaxman
Replied Date Time : 23/03/2023 2:59:09 PM

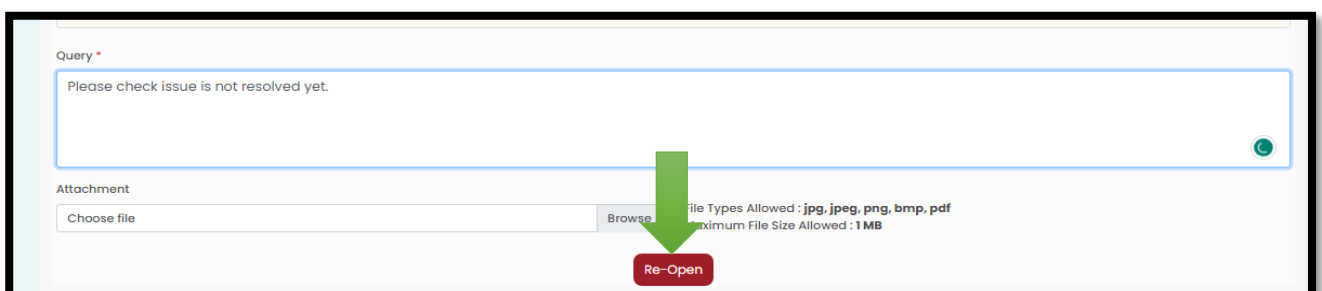
Replied Message :
Issue resolved

Current Status : Replied by Ticket Administrator
Updated Date Time : 23/03/2023 2:59:09 PM

[Re-Open](#)

Fill the details as per requirement and click on Re-Open to submit the Ticket to admin.

On submission of Ticket same will be resolved by the respective admin.



Query *

Please check issue is not resolved yet.

Attachment

Choose file

Browse

File Types Allowed : jpg, jpeg, png, bmp, pdf
Maximum File Size Allowed : 1 MB

[Re-Open](#)